

EXECUTIVE SECRETARIAT
ROUTING SLIP

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI		X		
2	DDCI		X		
3	EXDIR		X		
4	D/ICS				
5	DDI				
6	DDA		X		
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt		X		
13	D/Pers				
14	D/OLL				
15	D/PAO				
16	SA/IA				
17	AO/DCI				
18	C/IPD/OIS				
19					
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21					
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SUSPENSE

Date

Remarks

FYI

[Signature]
Executive Secretary
22 Oct 84
Date

3637 (10-81)



OCT 19 1984

Executive Registry

84-8035/2

MEMORANDUM FOR HEADS OF DEPARTMENTS AND AGENCIES

SUBJECT: CCMA REVIEW OF REAL PROPERTY MANAGEMENT

Last month, the Cabinet Council on Management and Administration (CCMA) established a Working Group on Real Property Management as part of its continuing responsibility to improve management in the Executive Branch and reduce the cost of government to the taxpayer.

As the chair of this group, I would like to tell you what we are doing. Our mission is to develop a Presidential real property management initiative emphasizing improved management accountability and economy of operations. The attached copy of Edwin Meese's memorandum of September 19, 1984, describes this in more detail.

Because this subject is so broad, the Working Group has formed three Task Groups to address different facets of federal real property management:

The Data Management Task Group, chaired by Dick Hadsell (Assistant Deputy Director, OMB), will explore information needs, availability, and data systems, focusing on inventory-related issues.

The Agency Management Task Group, chaired by Bruce Barkley (Director, Management Planning Office, DOT), will describe the existing authority structures and management processes in government organizations.

The Policy Task Group, chaired by Bob DiLuchio (Deputy Associate Administrator for Operations, GSA), will focus on strong, effective policies.

These groups have been tasked with a huge job and a short time frame - we must complete our work January 17, 1985.

The staff of these groups will come to your organization for information essential to the project's success. I hope you will give them your full cooperation.

RAY KLINE
Acting Administrator

Enclosure

DCI
EXEC
REG

L-3006

THE WHITE HOUSE

WASHINGTON

SEP 19 1964

MEMORANDUM FOR: RAY KLINE
ACTING ADMINISTRATOR OF GENERAL SERVICES

FROM: EDWIN MEESE III *EW*

SUBJECT: CCMA WORKING GROUP ON REAL
PROPERTY MANAGEMENT

The Cabinet Council on Management and Administration (CCMA) has established a Working Group on Real Property Management. This group will develop and recommend an improved Presidential real property management initiative, to be implemented by Federal land managing agencies. The goals of this Presidential management initiative will be to:

- o Assure that agencies treat Federal property as a national asset and use it in the best interests of all taxpayers;
- o Provide better data about taxpayer-owned real property;
- o Support and strengthen the ability of agencies to implement real property management improvements;
- o Ensure property managers' accountability to the President; and
- o Promote cooperation among agencies, particularly to eliminate duplication and achieve cost savings.

The Working Group will review current property management roles and authorities, examine major property management issues and consider changes to existing statutes, regulations and Executive Orders. The Working Group will be chaired by the Administrator of GSA, Ray Kline, (Acting). The group should present its recommendations to the CCMA within 120 days.

You are asked to be a member of this Working Group, and to assist in this major task. Your active interest and leadership are essential for our success. Ralph Bledsoe, Executive Secretary of the CCMA, will be the contact point for arranging the initial meeting of the Working Group.

Letters sent for Mr. Ed Meese's signature 9/11/84

Mr. Harry Walters, Veterans Affairs
Mr. Ray Kline, GSA
Mr. Richard E. Lyng, Dep. Sec. of Agriculture
Mr. William H. Taft IV, Deputy Sec. of Defense
Mr. Gary L. Jones, Under Sec. of Education
Mr. Danny Boggs, Deputy Sec. of Energy
Ms. Ann McLaughlin, Under Secretary of Interior
Mr. James M. Beggs, Administrator of NASA
Mr. Joe R. Wright, Deputy Director of OMB
Mr. James Burnley IV, Deputy Secretary of Transportation
Mr. Alexander Aldrich, Chairman, Advisory Council on
Historic Preservation